

# Dragon Boat Festival

## Vendor Options



**Saturday, September 26, 2020, 8:00 a.m.**

Please consider becoming a vendor of the 13th Annual Rotary Club of Peachtree Dragon Boat Festival. The information below provides the different levels of vendor options for your review. Consideration will be made to avoid duplicated food vendors to provide reasonable opportunities for each vendor. The Vendor Form is included for your convenience.

**Please note: This event will run rain or shine. There are no cancellations and no refunds will be given.**

### General Information:

- LOCATION: Drake Field, Lake Peachtree, 155 Willowbend, Peachtree City, GA.
- Booth space is 10ft x 10ft. All vendors are responsible for providing their own setup/displays such as canopies, tables, chairs, shelving, easels, grills, etc. unless otherwise noted on the vendors' submitted application. Displays must be appropriate, neat and conform to the space allotted. Food vendors must comply with the included Peachtree City Fire permit/regulation requirements.
- Canopies for the booth space will be on grass. Vendors are responsible for securing their canopies with bags and/or weights. No stakes are permitted.
- Booth must be operational from 9:00 a.m. to 4:00 p.m. the day of the festival. It is your choice to be open at 8:00 a.m. for the start of opening ceremonies and Dragon Boat racing. All load-in vehicles must be moved to parking by 7:30 am.
- Electricity will only be available for your booth if requested and noted on the vendors' submitted application. Vendors who request electricity must bring extension cords to cover outlet distance. If you have a heavy draw appliance, personal generators recommended.
- SETUP/TEARDOWN
  - ❖ You must check in for your booth number before beginning set up. Booth assignments and vendor information, parking pass, etc. will be emailed the week prior for your convenience.
  - ❖ Set-up will be available Friday, September 25 from 10:00 a.m. – 3:00 p.m. and 6:00 – 8:00 a.m. Saturday, September 26. There will only be car access to the vendor booths between 6:00 – 7:30 a.m. on Saturday morning and after the close of the festival.
  - ❖ Booths must be set up no later than 8:00 a.m. on Saturday- please plan accordingly.
  - ❖ Vendors must bring their own equipment to load and unload their supplies to their designated space.
  - ❖ Booth teardown may not begin until 4:00 p.m. on Saturday at the close of the festival and must be cleared out by 6:30 p.m. Vendors may not leave until the awards ceremony is complete.
  - ❖ Everyone is responsible for the clean-up of his or her own booth area following the event. **Grease must be taken off premises for appropriate disposal!**

### Vendor Levels

**ALL Vendors will include:** \* 10' x 10' Booth Space

\* Event website, social media and program listings

\* Recognition Throughout the Day by Race Announcer

**Café Vendor Truck or Booth:** \$200 - Sell food and/or beverages to festival visitors

**Artisan Truck or Booth:** \$100 - Sell your handcrafted items (please include a photo/description)

**Cultural Exhibit:** \$50 Donation - No food or crafts maybe sold. Only information or educational materials may be distributed